



RVing Women

Recreation, Support, Networking, and Education for Women RVers

Mission Statement

Provide women RVers, regardless of race, religion, sexual orientation, disability or financial status, a supportive network and the opportunity to enjoy the RVing lifestyle in a safe and knowledgeable manner.

RVing Women (RVW) is a national, nonprofit 501(c)(7) corporation.

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The Bylaws of the FreeWhealers Chapter of Rving Women adopted June 2004, have been amended and are approved as being in compliance.

Compliance amended July 19th, 2016.

RVW approved August 20, 2016

Approved by Dorene L. Thomas RVW Bylaws Committee Chair

FreeWheeler's Chapter Bylaws

ARTICLE I. NAME. LOCATION. AND RECORDS

Section 1. The official name of this chapter is the RVW Free Wheelers, Chapter Of RVing Women (RV W), covering Northern California and Northern Nevada. This chapter was chartered on April 13, 2004, by the RVing Women Board of Directors.

Section 2. This Chapter encompasses Northern California and Northern Nevada.

Section 3. The home state of this Chapter shall be California

Section 4. The Chapter records and official documents (i.e. minutes, elections, copies of Bylaws, Chapter Rules, etc.) shall be kept by a Chapter Officer.

ARTICLE II. CHARACTER, PURPOSE AND OBJECTIVES

Section 1. This Chapter is a subordinate organization of the non-profit central organization of RVing Women as defined by the Internal Revenue Service and, as such, is subject to the Internal Revenue Code Section 501(c)(7). Notwithstanding any other provisions of the Articles of Incorporation, the Bylaws of RVW, or the Bylaws of this Chapter, this Chapter shall not carry on any activities not permitted by an organization exempt from federal income tax under Section 501 (c)(7) of the Internal Revenue Code.

Section 2. The primary purpose of this Chapter is to provide for the social and recreational needs of the members of RVW including providing education, training and safety information related to the *use* of recreational vehicles.

ARTICLE III. MEMBERSHIP AND MEMBERS

Section 1. Chapter members *must* be members of RVing Women.

Section 2. Members will be admitted upon receipt of an application accompanied by payment of Chapter dues, if *any*, along with evidence of payment of dues to RVW for the current year.

Section 3. A voting member is defined as any member who has completed a valid FreeWheeler's application, with RVW dues up-to-date, lists the FreeWheeler's as their primary chapter in their RVW web profile, and who lives in the geographical area covered by the Chapter.

Section 4. Each voting member shall be entitled to one vote on each matter submitted to a vote of the members and to hold any Chapter office.

Section 5. A member may resign membership at any time. The Officers, by affirmative vote of two-thirds of all the Officers, may suspend or expel a Chapter member for cause such as but not limited to nonpayment of dues, violation of the Chapter Bylaws, lack of RVW membership, or engaging in activities which jeopardize the Chapter's IRS non-profit status. In order to be suspended or expelled as described above, the member must first receive a written warning from the board members. If there is a second incident, the member may then be terminated by two-thirds vote of the Board.

Section 6. Membership in this chapter is not transferable or assignable.

ARTICLE IV. OFFICERS AND DUTIES

Section 1. The officers of the Chapter shall be a Chapter Leader, a Secretary, and a Treasurer. This group of officers will be called the Chapter Advisory Board. The Chapter Leader and Treasurer shall not be the same person, nor may they reside in the same household. Other officers may be elected at the discretion of the Chapter and may be defined in the Chapter Rules.

Section 2. The term of office shall be one Calendar year (January through December), or until a successor is elected. There shall be no term limits.

Section 3. Should the Chapter Leader be unable to serve, the RVW Board of Directors must be advised of that fact within thirty (30) days. The Chapter secretary shall then immediately send a notice for nominees. A special election will be held at the next general meeting for a membership vote to fill the vacant office. If there is a Vice-President or President Elect, they will immediately ascend to the Presidency/Chair. If not, the Secretary will assume the duties until the special election. This same special election process will be used to fill the vacancy of any other office.

Section 4. After the election of Chapter Officers, the RVW Board of Directors shall be notified within thirty (30) days of the names and contact information of elected officers.

Section 5. Duties: The officers shall perform the duties pertaining to their respective offices and the advisory board may define other such duties. The duties may be outlined in the Chapter's organization handbook.

The Chapter Leader shall

- a) supervise the activities of the Chapter;
- b) serve as chair of the Advisory Board
- c) preside at meetings of the Chapter;
- d) perform administrative duties;
- e) ensure the timely submission of all reports to RVing Women;
- f) authorize expenditures of the Chapter funds after consultation with the
Advisory Board;
- g) promote in every reasonable way the interests of the Chapter and RVW;
- h) appoint committees as required;
- i) see that nominations are made for all offices by the election date;
- j) be the contact person for the RVW Board of Directors;
- k) arrange for an annual audit of the financial records (current officers may not perform the audit);

The Secretary/Treasurer shall:

keep all the records of the Chapter; including an up-to-date membership list and committee reports;

maintain the official documents of the Chapter, including Bylaws, Chapter Rules, Rules of Order, correspondence, and minutes of meeting;

- a) assist in the distribution of a newsletter for communication of Chapter and RVW activities; and**
- b) communicate all official Chapter activities, meetings, and election information to ALL members by email or US mail such that it is received by the membership with adequate time prior to their occurrence as specified in the Bylaws Article V and VI below.**
- c) be responsible for receiving and disbursing the Chapter funds;**
- d) balance and reconcile the Chapter bank account(s) if any;**
- e) prepare financial reports for the Chapter members and to submit to the RVW Board of Directors;**
- f) submit the annual Chapter Financial Statement to RVW;**
- g) keep financial records for the chapter; and**
- h) submit financial records for an annual audit.**

The remaining three Advisory Board Members shall handle or assist with necessary duties for the operation of the Chapter.

Section 6. No Officer or member of the Chapter shall have the authority to incur expenses in the name of RVing Women without the advance written consent by the RVW Board of Directors.

Section 7. The RVW Board of Directors may request that a Chapter replace its President or any Officer for reasons of inactivity, negligence, violation of the Chapter Bylaws, violation of RVW's Bylaws, lack of RVW membership, or engaging in activities which jeopardize the Chapter's nonprofit status, or the nonprofit status of RVing Women.

ARTICLE V. MEETINGS

Section 1. Conducting the business of this Chapter shall be in accordance with Robert's Rules of Order, Newly Revised. when such rules are not in conflict with the Chapter Bylaws, RVW's Bylaws, or specific directives from the RVW Board of Directors.

Section 2. A quorum of ten (10) members including 2 of 5 elected officers, shall be required for conducting the business of Chapter meetings. A majority vote of members present is required to approve any business presented except as stated in Article IX. AMENDMENTS TO BYLAWS.

Section 3. The Chapter shall hold an annual membership meeting each year in the month of November. Additional membership meetings may be called. The date and time of the membership meeting will be announced via email at least two (2) months prior to holding the meeting. In addition, notification may be posted on the Chapter's Website.

Section 4. Additional meetings may be called. All members shall be notified in writing (e-mail, US mail, web page, etc) at least thirty (30) days prior to the meeting as to the date, place, time and purpose of all meetings

Adopted June 2004, Amended July 18, 2006, Amended Dec. 18, 2007, Amended Jan. 16, 2008, Amended March 25, 2008, Amended Dec. 16, 2008, Amended Nov. 24, 2009, Amended Oct 10, 2011, Compliance amended July 19, 2016

Section 5. When determined appropriate by the officers and the advisory board, business may conducted using email.

Section 6. Accurate minutes must be kept of business conducted at all meetings. Minutes are the only legal record of all meetings, and all motions made and their voting outcome shall be recorded.

ARTICLE VI. ELECTIONS

Section 1. The Officers shall be elected at the Chapter Annual meeting. The Chapter shall have a single slate for elections. Members interested in serving as any officer may volunteer and/or members may nominate another member, after receiving the member's permission to serve. Should there be more members than vacant positions, those individuals will determine who will make up the slate to present to the membership. Should there be any difficulty in determining who will be on the slate; those interested shall resolve the matter by the drawing of lots. The slate will be posted email or on the Chapter's web site. A majority of votes cast is required to approve the slate.

Section 2. The new Officers will assume their respective offices in January.

ARTICLE VII. FINANCES, DUES AND ACTIVITY FEES

The Chapter membership shall determine, by an affirmative vote of 55% of the votes cast, if annual dues, activity fees or special assessment may be levied on the members. Members attending the Chapter outing will pay camping fees in accordance with the requirement of the camping area.

ARTICLE VIII. EMERGENCY ACTION

In the event that any required action cannot be completed as set forth in the Chapter Bylaws, the RVW Board of Directors may take emergency action for the benefit of the Chapter. Such emergency action shall then be submitted for ratification to the Chapter membership at its next business meeting.

ARTICLE IX. AMENDMENTS TO BYLAWS

Section 1. Proposed amendments or revisions, or both, must be approved by the chapter members prior to being submitted to the RVW Board of Directors for review (except in the case of changes for compliance with RVW's bylaws or modifications to IRS rules) to ensure that amendments are not in conflict with the RVW Bylaws, or that amendments do not jeopardize the Chapter's nonprofit status or the nonprofit status of RVing Women.

Section 2. All members must be notified at least 30 days prior to any proposed amendments. Membership must be furnished with a ballot to be returned by email or other electronic media as determined by the Advisory Board or by mail or fax if requested by members. Voting may also be done by a show of hands at a meeting.

Section 3. Bylaws need to have a 2/3 vote of the ballots cast.

Section 4. After membership approval, the Chapter Leader shall submit the membership approved Bylaws to the Bylaws Committee Chair and the Bylaws Committee Liaison. When approval by the National Bylaws committee is received, the Chapter leader shall prepare two (2) original copies of the complete amended Bylaws, dated the day of membership approval, and signed by two (2) officers of the Chapter. One (1) approved copy shall be submitted to the RVW Board of Directors via the RVW office. One (1) approved copy shall be retained by the Chapter. The President of the RVW Board or her designate, upon acceptable review, will sign, date and return an acceptance page to be attached to both the Chapter copy and the RVW office copy.

ARTICLE X. CHAPTER RULES

The members of this Chapter may write and adopt a set of chapter rules to cover activities or situations, or both, not specified in these Bylaws. These Chapter Rules may not be in conflict with, or supersede, the Chapter Bylaws or the Bylaws or Policies and Procedures of RVing Women. These Chapter Rules may be adopted, amended, revised, or repealed at any publicized meeting upon approval of 2/3 of the members present.

ARTICLE XI. INDEMNIFICATION

Each officer and committee member, while serving as such, shall be indemnified against any and all claims and liabilities to which she may be subjected because of service, or by reason of any act or omission alleged to have been committed by such officer or committee member, unless such act is the result of a willful or grossly negligent act or omission on the part of said Officer or committee member.

ARTICLE XII. FISCAL RESPONSIBILITY

Any Officer, Activity Host, Committee Member, member, or guest who is handling any type of funds for this Chapter shall keep an accurate account of such funds, including receipts and disbursements, and shall turn over said funds, with its accompanying reports, to the Treasurer in an expeditious manner.

ARTICLE XIII. DISSOLUTION

In the event of dissolution of this Chapter, all obligations shall be paid, and any remaining assets shall be sent to RVing Women. RVing Women shall not be liable for any debts incurred by this Chapter. The name of this Chapter shall revert to RVing Women.


FreeWheeler Chapter Bylaws

Adopted June, 2004

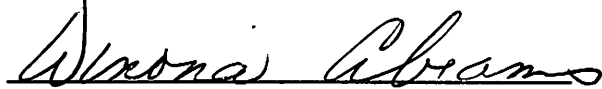
Kip Locati
Chapter Leader

Shelia Welt
Chapter Secretary

Amended July 19, 2016



Chapter Leader, Marsha Nichols



Chapter Secretary, Winona Abrams

RVW Approval Date July 20th, 2016
Dorene L. Thomas, RVW Nation Bylaws Committee Chair

Adopted June 2004, Amended July 18, 2006, Amended Dec. 18, 2007, Amended Jan. 16, 2008, Amended March 25, 2008, Amended Dec. 16, 2008, Amended Nov. 24, 2009, Amended Oct 10, 2011, Compliance amended July 19, 2016